



Date: Sept 11, 2019

Topic: Closing Meeting for 2018/19 Site Council

Members Present: Kim Schmidt, Kelly Best, Allison Swigut, Sam Patton, Lauren Woldemariam, Fluffy Bergman, Nicole Madden, Luke Miratrix, Danielle Ray, Steve Stephano, Heidi Castro, Bruce Johnson, Mary Ellen Cobbs, Alex Des Forges

Group Norms:

- Model kindness as if our kids are in the room
- Stay committed to the task collector role and follow through with tasks. Ask for help when needed
- Start and end on time
- Have an agenda with a clear focus and to stay on task
- Strive to be sure that everyone has an equal voice (*Decision Making Leadership)
- Share responsibility
- Agree to disagree, but once a decision is made we will accept that decision
- Strive to represent the Healey students or seek more information
- Assume best intentions
- Have conversations about data without judgment or blame
- Be prepared and come ready to engage. Read the agenda and do pre-work ahead of time. Send the agenda items as soon as the Tri-chairs have established them or work towards setting agenda items in the meeting
- Say it now, in the room. Avoid waiting till later to raise an issue.
- Balance your participation – speak and listen.
- Be present with the people you are meeting with. Put away phones and other devices during the meeting.
- Strive to reach consensus, but move on when we need to

Voting Parents	Voting Teachers	
Parents: Kim Schmidt Luke Miratrix Alex Des Forges Kelly Best Danielle Ray Vivian Abraham Savanna Payne	Healey Reps: Mary Ellen Cobbs Lauren Reilly Nicole Madden Allison Bougas Steve Stephano Sam Patton	Community Heidi Castro Bruce Johnson (Tufts) Fluffy Bergman (MLC)

Objectives:

- Welcome & Mission Moment
- Updates, Planning for 2019/20

Materials:

- May 1 and June 5 Minutes

Schedule 90 Min

Time		Activity
4:00	30	<p>Welcome</p> <ul style="list-style-type: none"> • Introductions <ul style="list-style-type: none"> ○ Objectives - Next steps for Site Council ○ 4 parent positions are open ○ Fluffy will not be attending Site Council this year as a community representative ○ Jennie from Breakthrough may be an option for the community member ○ Reviewed norms ○ A suggestion was made to edit the norms ○ One suggestion was to delete *Decision Making Leadership in the norms • Mission Moment <ul style="list-style-type: none"> ○ Joy: A teacher commented that students were very excited to make goals for class and proud to share ideas ○ A teacher commented that in-class engagement by 7th and 8th grade students, including students staying after school by choice ○ City Year has been helping redesign the community room ○ A parent commented that he son is having a wonderful time in pre-k ○ A parent commented that his son is enjoying the transition to 7th grade and how both children are getting what they need from their teachers ○ A teacher mentioned that a professor came into a math class and enjoyed the experience and it was an excellent learning experience ○ A member mentioned being energized by City Year being in the building ○ The community room has clothes, shelves and provides resources for families ○ A parent mentioned that her daughter is going to be on the volleyball team and the Healey has supported her development ○ A member commented that a staff member helped her and felt connected to the Healey ○ A member mentioned that she has enjoyed looping and her students are enjoying independent reading ○ A community member commented how a student wanted to walk with her and connect with her ○ A community member mentioned a succession advisory committee for the Mystic Learning Center ○ Many openings for students at the Mystic Learning Center ○ The Mystic Learning Center is trying to open a program for a younger group of children ○ A member took a group of students camping and it was a wonderful experience ○ A member mentioned excitement over where the school is going and the 13 years at the Healey • Approve Minutes <ul style="list-style-type: none"> ○ May 1 2019 Minutes <ul style="list-style-type: none"> ■ Minutes approved unanimously ○ June 5 2019 Minutes <ul style="list-style-type: none"> ■ Minutes approved unanimously

Updates

1. New SEI Strand

- Enrollment continues to increase
- 13 students in SEI (Sheltered English Immersion) grade 1 classroom
- There is no cap on SEI classroom - best practices are around 15 students
- At what point do you open another strand if the enrollment continues to increase?
- Grade 1 has a paraprofessional that spends 2 hours in each 1st grade classroom
- SEI is currently in Kindergarten and grade 1
- Member presented a concern about communication last year - it was not clear that kindergarten was already SEI last year
- A member suggested to present SEI class updates on the agenda either each month or every other month
- A member presented context to the concern - often changes happen quickly without conversations and then sometimes there is not continued support. There is a concern that support will be continued with the SEI program.
- A member presented concern about enrollment numbers. Evaluate how many students stay after the SEI strand ends. Would it possible to have continued transportation?
- A member has commented that in the past there has been difficulties with a bubble year - ensuring the 3-strands is a priority
- A suggestion was made to invite Sarah Davila to the meeting
- Another suggestion was made to monitor educational outcomes of the SEI program and the impact on the other two strands

2. Offsite Learning Action Team

- A system is necessary for offsite learning to be successful at the Healey
- Concerns have been brought up such as responsibilities, money collection, etc.
- Teachers should not be asking for money and a system can be put into place to support this role
- Communication is still necessary with the Friends of Healey about the financial situation
- Staff were hurt by the conversations around the cancellation of red Gate Farm - teachers felt undervalued
- Dr. Cobbs is going to support the communication and financial situation
- Not taking instructional time for fundraising
- Offsite learning is happening and roles and systems are going to be defined more clearly
- The offsite learning action team developed some systems and supports
 - i. Stipends for a coordinator for each team
 - ii. Once a month, a time to meet to discuss off-site learning
 - iii. Systems were created in the document to support the process
 - iv. Timelines
 - v. Common forms
- A suggestion was made to meet as a team with the administration, each team has unique needs and trips
- Alternative field trips, etc. need to be provided for students who are not going on the trip
- \$18 for Apple Picking - what would the systems for off-site learning that is not overnight?
- Need for clarification around funding for off-site learning including day trips

		<ul style="list-style-type: none"> ● 7th & 8th grade is thinking of doing 1 night in New York and 1 night in Philly - same price as DC for 2 nights ● 5th grade is Nature's Classroom ● 4th grade is Red Gate Farm ● 3rd grade attending extended day at Plimoth Plantation ● Concern around change in overnight trip in 3rd grade. The idea was that there was a succession from 3rd to 8th grade, and that students would be prepared to go to overnight trips. Going from 1 night to 2 nights, etc. It feels that there is less commitment around offsite learning. Also, there was not a discussion with the larger community. ● Dr. Cobbs spoke with staff and Mr. Glynn and agreed that 3rd grade would no longer go to the Museum of Science and would do the extended ay at Plimoth Plantation ● A member gave a history of overnight off-site learning. Nature's Classroom was done for 3 days for grades 3 and 4 when the school became one and one week for grades 5 & 6. There is a feeling that there has been an erosion of overnight offsite learning. There has been a decrease in the overnight offsite learning. There was an argument to do one night close by to get them prepared for the later years. ● 7th & 8th grade did not previous go on overnight before the school merged. This was an expansion of overnight trips by the school. ● A parent expressed concern that parents were hurt by the cancelation of the overnight offsite learning. There was a sense of pain and betrayal from the parents perspective both the 3rd grade and 4th grade cancellation. Parents that were previously engaged with the school are angry at the school and how some decisions were made. ● A concern was brought up about fundraising from Friends of Healey. There are not 3 officers for the Friends of Healey. There is no one that is willing to organize the Arts Fest, which is a huge financial arm of Friends of Healey. ● A parent expressed that some parents are tired of the broken promises of the spirit of the Healey. ● Another parent expressed that last year was difficult and part of that was the administrative vacuum and if there is stronger administration some of this hurt could repair. There was no communication from leadership last year around offsite learning. ● Next steps will be to communicate with Friends of Healey. Dr. Cobbs mentions that she cannot repair hurt feelings, but can put systems and supports in place.
4:50	15	<p>Election Planning/Assistance</p> <ul style="list-style-type: none"> ● 4 parents are interested in running for Site Council ● Site Council elections are within the first 30 days ● There will be another call put out for parents to nominate themselves ● May not have an election if there are only 4 candidates and 4 positions - Dr. Cobbs will check ● 13th of September will be the last day for nominations and the election would be the 20th ● A member suggests that the ballot is sent for communication ● A member suggests that the ballot sent out will be transparent ● A refresher workshop around site council to reestablish norms will be beneficial
5:05	25	<p>Goal Setting for 2019/2020</p> <ul style="list-style-type: none"> ● Add to the next agenda
5:25	5	<p>Closing, thanks for service!</p>

Next Agenda October 23rd

- Goal setting for 2019/2020