

## Somerville Public Schools Policies - Alphabetical Index

<b>TITLE</b>	<b>FILE #</b>
ACADEMIC ACHIEVEMENT	IK
ACADEMIC FREEDOM	IB
ACADEMIC INTEGRITY	IKBA
ACCEPTABLE USE OF ELECTRONIC DEVICES (USE OF CAMERAS/VIDEO/AUDIO/RECORDING DEVICES)	IJNDB-R
ADMINISTERING MEDICINES TO STUDENTS	JLCD
ADMINISTRATION GOALS	CA
ADMINISTRATION IN POLICY ABSENCE	CHD
ADMINISTRATIVE COUNCILS, CABINETS, AND COMMITTEES	CE
ADMINISTRATIVE REPORTS	CL
ADMISSION OF TRANSFER STUDENTS	JFABC
ADVERTISING IN THE SCHOOLS	KHB
ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE	BDF
AGENDA FORMAT	BEDB-E
AGENDA FORMAT	BEDB
ALTERNATIVE PROGRAMS	IGBH
ALTERNATIVE SCHOOL PROGRAMS	IHBH
AMERICANS WITH DISABILITIES ACT/M.G.L 151B	GBA-E
ANNUAL BUDGET	DB
APPLICATION AND RECRUITMENT PROCESS FOR PROFESSIONAL POSITIONS	GCE
APPLICATION PROCESS	GCE-E
APPOINTED COMMITTEE OFFICIALS	BDC
APPOINTMENT OF THE SUPERINTENDENT OF SCHOOLS	CB
APPROVAL OF HANDBOOKS AND DIRECTIVES	CHCA
ASSIGNMENT OF STUDENTS TO SCHOOL – NON RESIDENTS	JCA-E1
ATTENDANCE POLICY ADDENDUM GRADES K-12	JE-E1
AUDITS	DIE
AUTHORIZED SIGNATURES	DGA
AUTHORIZED USE OF SCHOOL-OWNED MATERIALS	EDC
AWARDS AND CITATIONS	JJD
BACKGROUND CHECKS	ADDA
BASIC INSTRUCTIONAL PROGRAM	IHA
BASIC INSTRUCTIONAL PROGRAM	IHA-E
BIDDING REQUIREMENTS	DJE
BOMB THREAT POLICY	EBC-R-1
BONDED EMPLOYEES AND OFFICERS	DH
BUDGET ADOPTION PROCEDURES	DBG
BUDGET DEADLINES AND SCHEDULES	DBC
BUDGET PLANNING	DBD
BULLYING IN SCHOOLS	JICFB
CITATION POLICY	JJGA
CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES	JJ
CO-CURRICULAR AND EXTRACURRICULAR ACTIVITIES	JJ-E
COMMITMENT TO ACCOMPLISHMENT	AE
COMMUNICABLE DISEASES	JLCC
COMMUNITY INVOLVEMENT IN DECISION-MAKING	KCB
COMMUNITY RESOURCE PERSONS/SPEAKERS	IJOB
COMMUNITY USE OF SCHOOL FACILITIES	KF
COMPENSATORY EDUCATION	IHBD

## Somerville Public Schools Policies - Alphabetical Index

CONDUCT OF SCHOOL COUNCIL BUSINESS	BDFA-E-3
CONFLICT OF INTEREST	BCBA
CONTESTS FOR STUDENTS	JJG
CONTROLLED CHOICE STUDENT ASSIGNMENT PLAN ASSIGNMENT OF STUDENTS TO SCHOOLS	JCA
CORPORAL PUNISHMENT	JKA
CURRICULUM ADOPTION	IGD
CURRICULUM DEVELOPMENT	IGA
DCJIS MODEL CORI POLICIES	ADDA-R
DEVELOPMENT OF PROCEDURES	CHA
DISSEMINATION OF BUDGET RECOMMENDATIONS/HEARINGS AND REVIEWS	DBE/DBF
DISTRICT PROGRAM ASSESSMENTS	ILBA
DISTRICT PROGRAM ASSESSMENTS INTEGRATED LEARNING OUTCOMES ASSESSMENT PLAN	ILBA-E
DOMESTIC VIOLENCE LEAVE POLICY	GCCD
DRUG AND ALCOHOL USE BY STUDENTS	JICH
DRUG, ALCOHOL, AND TOBACCO EDUCATION	IHAMA
DRUG-FREE WORKPLACE POLICY	GBEC
EDUCATION AGENCY RELATIONS GOALS	LA
EMERGENCY CLOSINGS	EBCD
EMERGENCY PLANS	EBC
EMPLOYMENT OF PRINCIPALS	GCCB
ENGLISH LANGUAGE LEARNERS	IHBEA
ENTRANCE AGE	JEB
EQUAL EDUCATIONAL OPPORTUNITIES	JB
EQUAL EMPLOYMENT OPPORTUNITY	GBA
EVACUATION POLICY	EBC-R
EVALUATION OF INSTRUCTIONAL PROGRAMS	IL
EVALUATION OF PROFESSIONAL STAFF	GCO
EVALUATION OF PROFESSIONAL STAFF	GCO-R-1
EVALUATION OF PROFESSIONAL STAFF TEACHERS	GCO-R-2
EVALUATION OF SCHOOL COMMITTEE OPERATIONAL PROCEDURES	BAA
EVALUATION OF SUPPORT STAFF	GDO
EVALUATION OF TEACHERS AND ADMINISTRATORS	GCO-R-3
EVALUATION OF THE SUPERINTENDENT	CBI
EVENING SCHOOLS	IDA
EXECUTIVE SESSIONS	BEC
EXPENSE REIMBURSEMENTS	DKC
FACILITIES DEVELOPMENT GOALS	FA
FACILITIES DEVELOPMENT GOALS	FA-E
FACILITIES PLANNING	FB
FAMILY AND MEDICAL LEAVE	GBGF-E
FIELD HOUSE USER POLICY	KF-R-1
FIELD TRIPS	IJOA
FIRST AID	EBB
FISCAL ACCOUNTING AND REPORTING	DI
FISCAL MANAGEMENT GOALS	DA
FREE AND REDUCED PRICE FOOD SERVICES	EFC
FUNDING PROPOSALS AND APPLICATIONS	DD
GANG ACTIVITY/SECRET SOCIETIES	JICF
GENDER IDENTITY SUPPORT	JBD
GENDER IDENTITY SUPPORT FOR STAFF	GBBA-R

## Somerville Public Schools Policies - Alphabetical Index

GIFTS TO AND SOLICITATIONS BY STAFF	GBEBC
GRADUATION EXERCISE	IKFB
GRADUATION REQUIREMENTS	IKF
GRIEVANCE & COMPLAINTS FOR TITLE IX AND CHAPTER 622	JB-R
GUIDANCE PROGRAM	JLD
GUIDANCE PROGRAM	JLD-E
GUIDELINES FOR PUBLIC COMMENT	BEDH-E
HAZING	JICFA-E
HEADMASTER'S RECOMMENDATION FOR A WEIGHTED GRADE POINT AVERAGE	IKFC-B
HEALTH EDUCATION	IHAM
HEALTH EDUCATION (Exemption Procedure)	IHAM-R
HOME SCHOOLING	IHBG
HOME SCHOOLING	IHBG-R
HOMEBOUND INSTRUCTION	IHBF
HOMELESS EDUCATION ACT - MCKINNEY-VENTO	JFABD
HOMEWORK	IKB
INOCULATIONS OF STUDENTS	JLCB
INSTRUCTIONAL GOALS	IA
INSTRUCTIONAL MATERIALS	IJ
INSTRUCTIONS TO RECONSIDERATION COMMITTEE	IJL-RA-E3
INTERSCHOLASTIC ATHLETICS	JJIB
INTRA-DISTRICT TRANSFER	JFBA
LETTER REGARDING STATEMENT OF CONCERN ABOUT LIBRARY RESOURCES	IJL-RA-E1
LEVELS OF INTERVENTION FOR SEXUAL HARASSMENT, DATING VIOLENCE AND SEXUAL ASSAULT	JBAA
LIBRARY MATERIALS SELECTION AND ADOPTION	IJL
LIBRARY MATERIALS SELECTION AND ADOPTION	IJL-R
LINE AND STAFF RELATIONS	CCB
LOCKER, DESK AND OTHER SCHOOL PROPERTY SEARCHES	JIIHA
MAGNET SCHOOLS	IHBHB
MANAGING LIFE-THREATENING FOOD ALLERGIES IN THE EDUCATIONAL ENVIRONMENT	JLCDD
MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH NEW SCHOOL IMMUNIZATION REQUIREMENTS	JLCB-E
MINUTES	BEDG
NEGOTIATIONS	H
NEGOTIATIONS GOALS	HA
NEGOTIATIONS LEGAL STATUS	HB
NETWORK ACCEPTABLE USE POLICY FOR STAFF	IJNDB
NEW SCHOOL COMMITTEE MEMBER ORIENTATION	BIA
NEWS MEDIA RELATIONS/NEWS RELEASES	KDD
NON-CUSTODIAL PARENTS' RIGHTS	KBBA
NONDISCRIMINATION	AC
NONDISCRIMINATION ON THE BASIS OF DISABILITY	ACE
NONDISCRIMINATION ON THE BASIS OF SEX	ACA
NOTIFICATION OF SCHOOL COMMITTEE MEETINGS	BEDA
OBSERVATION OF SPECIAL EDUCATION CLASSROOMS	KIA
OCCUPATIONAL EDUCATION	IHAI
PART-TIME AND SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT	GCG
PAYMENT OF BILLS	DKD
PAYMENT PROCEDURES	DK

## Somerville Public Schools Policies - Alphabetical Index

PAYROLLS	DKA
PERSONNEL POLICIES GOALS	GA
PERSONNEL RECORDS	GBJ
PHILOSOPHY OF STAFF DEVELOPMENT	GCIA
PHOTO IDENTIFICATION BADGES	EBC-R2
PHYSICAL EDUCATION	IHAE
PHYSICAL EXAMINATIONS OF STUDENTS	JLCA
PHYSICAL RESTRAINT OF STUDENTS	JKAA
POLICY ADOPTION	BGB
POLICY DISSEMINATION	BGE
POLICY IMPLEMENTATION	CH
POLICY REGARDING MOTOR VEHICLE IDLING ON SCHOOL GROUNDS	EEAJ
POLICY REVISION AND REVIEW	BGC
PREGNANT STUDENTS	JIE
PRE-KINDERGARTEN ENROLLMENT PLACEMENT AT AGE 5	JF-1
PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS	GCK
PROFESSIONAL STAFF FAMILY AND MEDICAL LEAVE	GBGF
PROFESSIONAL STAFF POSITIONS	GCA
PROFESSIONAL STAFF SALARY SCHEDULES	GCBA
PROFESSIONAL STAFF SUPPLEMENTARY PAY PLANS	GCBC
PROFESSIONAL STAFF TIME SCHEDULES	GCL
PROFESSIONAL STAFF VACATIONS AND HOLIDAYS	GCD
PROGRAMS FOR STUDENTS WITH DISABILITIES	IHBA
PROHIBITION OF HAZING	JICFA
PROMOTION AND RETENTION OF STUDENTS K-8	IKE
PROMOTIONS, GRADES 9-12	IKEB
PROTECTION OF PUPIL RIGHTS AMENDMENT	JRC
PROTOCOL FOR TRAUMATIC INCIDENTS	JLDBA
PROVISIONS IN HANDBOOKS AND DIRECTIVES	CHCA-E
PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS	BEDH
PUBLIC GIFTS TO THE SCHOOLS	KCD
PUBLIC SOLICITATIONS IN THE SCHOOLS	KHA
PUBLIC'S RIGHT TO KNOW	KDB
PURCHASING	DJ
PURCHASING AUTHORITY	DJA
PURCHASING PROCEDURES	DJB-E
RECONSIDERATION OF MATERIALS	IJL-RA
REDUCTION IN PROFESSIONAL STAFF WORK FORCE	GCQA
REGULATIONS DISSEMINATION	CHC
RELATIONS WITH BOOSTER ORGANIZATIONS	KJA
RELATIONS WITH NONPUBLIC SCHOOLS	LBC
RELATIONS WITH OTHER SCHOOLS AND SCHOOL DISTRICTS	LB
RELATIONS WITH PARENT ORGANIZATIONS	KBE
RESIGNATION OF PROFESSIONAL STAFF MEMBERS	GCQD
RESPONSIBILITIES OF OFFICERS AND MEMBERS	BDB
RETIREMENT OF FACILITIES	FCB
RETIREMENT OF PROFESSIONAL STAFF MEMBERS	GCQE
RIGHTS OF EIGHTEEN YEAR OLD STUDENTS	JIAB
RULES OF ORDER	BEDD
SAFETY PROGRAM	EB

## Somerville Public Schools Policies - Alphabetical Index

SCHOOL ADMISSIONS	JF
SCHOOL ATTORNEY	BDG
SCHOOL BUS SAFETY PROGRAM	EEAE
SCHOOL CEREMONIES AND OBSERVANCES	IMD
SCHOOL CHOICE	JFBB
SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS	BIBA
SCHOOL COMMITTEE LEGAL STATUS	BB
SCHOOL COMMITTEE LEGISLATIVE PROGRAM	BJ
SCHOOL COMMITTEE MEETINGS	BE
SCHOOL COMMITTEE MEETINGS FOR LONG RANGE PLANNING	BDE-A
SCHOOL COMMITTEE MEMBER AUTHORITY	BBAA
SCHOOL COMMITTEE MEMBER ETHICS	BCA
SCHOOL COMMITTEE MEMBER QUALIFICATIONS/OATH OF OFFICE	BBBA/BBBB
SCHOOL COMMITTEE MEMBER RESIGNATION	BBBC
SCHOOL COMMITTEE MEMBERSHIPS	BK
SCHOOL COMMITTEE NEGOTIATING AGENTS	HF
SCHOOL COMMITTEE OF THE CITY OF SOMERVILLE DIVERSITY PLAN STATEMENT POLICY	GBA-R
SCHOOL COMMITTEE OPERATIONAL GOALS	BA
SCHOOL COMMITTEE ORGANIZATIONAL MEETING	BDA
SCHOOL COMMITTEE POLICY DEVELOPMENT	BG
SCHOOL COMMITTEE POWERS AND DUTIES	BBA
SCHOOL COMMITTEE REVIEW OF REGULATIONS	BGD
SCHOOL COMMITTEE REVIEW OF REGULATIONS	CHB
SCHOOL COMMITTEE-STAFF COMMUNICATIONS	BHC
SCHOOL COMMITTEE-SUPERINTENDENT RELATIONSHIP	BDD
SCHOOL COUNCILS	BDFA
SCHOOL DAY	ID
SCHOOL DISTRICT LEGAL STATUS	AA
SCHOOL DISTRICT WELLNESS PROGRAM	ADF
SCHOOL IMPROVEMENT PLAN	BDFA-E-1
SCHOOL YEAR/SCHOOL CALENDAR	IC/ICA
SCHOOL-COMMUNITY RELATIONS GOALS	KA
SCHOOL-PARENT RELATIONS GOALS	KBA
SEARCHES AND INTERROGATIONS	JIH
SELECTION PROCESS FOR PROFESSIONAL POSITIONS	GCF
SERVICE AND THERAPY ANIMALS	IMG
SEXUAL HARASSMENT	ACAB
SEXUAL HARASSMENT – STAFF	GBBA
SOCIAL NETWORKING POLICY OF THE SOMERVILLE PUBLIC SCHOOLS	IJNDD
SOMERVILLE PUBLIC SCHOOLS CONCUSSION POLICY	JJIF
SOMERVILLE PUBLIC SCHOOLS CONCUSSION REGULATIONS	JJIF-R
SOMERVILLE PUBLIC SCHOOLS PARENT INVOLVEMENT POLICY	KB
SOMERVILLE SCHOOL HEALTH LIFE-THREATENING FOOD ALLERGIES GUIDELINES	JLCD-R
SPECIAL INSTRUCTIONAL PROGRAMS AND ACCOMMODATIONS (Programs for Children with Special Needs)	IHB
SPECIAL INTEREST MATERIALS SELECTION AND ADOPTION	IJM
SPECIAL PROCEDURES FOR CONDUCTING HEARINGS	BEE
STAFF COMPLAINTS AND GRIEVANCES	GBK
STAFF CONDUCT	GBEB
STAFF ETHICS/CONFLICT OF INTEREST	GBEA

## Somerville Public Schools Policies - Alphabetical Index

STAFF MEETINGS	GCMC
STAFF PARTICIPATION IN POLITICAL ACTIVITIES	GBI
STAFF PERSONAL SECURITY AND SAFETY	GBGB
STATEMENT OF CONCERN ABOUT LIBRARY RESOURCES	IJL-RA-E2
STUDENT ABSENCES AND EXCUSES	JH
STUDENT ACTIVITIES FUND MANAGEMENT	JJF-R
STUDENT ACTIVITY ACCOUNTS	JJF
STUDENT ATTENDANCE	JE
STUDENT ATTENDANCE – HIGH SCHOOL	JE-E
STUDENT COMPLAINTS AND GRIEVANCES	JII
STUDENT CONDUCT	JK
STUDENT CONDUCT – SPECIAL NEEDS STUDENTS	JIC-R
STUDENT CONDUCT ON SCHOOL BUSES	EEAEC
STUDENT CONDUCT ON SCHOOL BUSES	EEAEC-R
STUDENT DISCIPLINE	JIC
STUDENT DRESS CODE	JICA
STUDENT FEES, FINES, AND CHARGES	JQ
STUDENT FUND-RAISING ACTIVITIES	JJE
STUDENT GIFTS AND SOLICITATIONS	JP
STUDENT HEALTH SERVICES AND REQUIREMENTS	JLC
STUDENT INSURANCE PROGRAM	JLA
STUDENT INTERNET SAFETY USE POLICY	JRE
STUDENT INVOLVEMENT IN DECISION-MAKING	JIB
STUDENT MUTAL RESPECT	JIAA
STUDENT ORGANIZATIONS	JJA
STUDENT PHOTOGRAPHS	JRD
STUDENT POLICIES GOALS	JA
STUDENT PROGRESS REPORTS TO PARENTS/GUARDIANS	IKAB
STUDENT PUBLICATIONS	JICE
STUDENT RECORDS	JRA
STUDENT RECORDS	JRA-R
STUDENT RIGHTS AND RESPONSIBILITIES	JI
STUDENT TEACHER ASSISTANCE TEAMS (STAT)	IGBF
STUDENT TEACHING AND INTERNSHIPS	LDA
STUDENT TRANSPORTATION IN PRIVATE VEHICLES	EEAG
STUDENT TRANSPORTATION SERVICES	EEA
STUDENT WELFARE	JL
STUDENTS WITH COMFORT CARE/DNR/MOLST	JLCE
STUDENT-TO-STUDENTS HARASSMENT	JBA
SUBCOMMITTEES OF THE SCHOOL COMMITTEE	BDE
SUBMISSION AND APPROVAL OF THE SCHOOL IMPROVEMENT PLAN	BDFA-E-2
SUMMER SCHOOL	IHCA
SUPERINTENDENT’S POWERS AND REPONSIBILITIES	CBC
SUPERINTENDENT’S CONTRACT	CBD
SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION	IJK
SUPPORT STAFF AND FAMILY MEDICAL LEAVE	GDCC
SUPPORT STAFF CONTRACTS AND COMPENSATION PLANS	GDB
SUPPORT STAFF LEAVES AND ABSENCES	GDC
SUPPORT STAFF POSITIONS	GDA
SUPPORT STAFF SUPPLEMENTARY PAY PLANS	GDBC

## Somerville Public Schools Policies - Alphabetical Index

SUSPENSION AND DISMISSAL OF PROFESSIONAL STAFF MEMBERS	GCQF
SUSPENSION OF POLICIES	BGF
TEACHING ABOUT CONTROVERSIAL ISSUES/ CONTROVERSIAL SPEAKERS	IMB
TEACHING ACTIVITIES/PRESENTATIONS	IMA
TEXTBOOK SELECTION AND ADOPTION	IJJ
THE PEOPLE AND THEIR SCHOOL DISTRICT	AB
TOBACCO USE BY STUDENTS	JICG
TRAUMA SENSITIVE SCHOOLS VISION STATEMENT	JLIA
TWINS POLICY	JCA-1
UNEXPIRED TERM FULFILLMENT	BBBE
USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS	BHE
USE OF SECURITY CAMERAS ON SCHOOL PROPERTY	ECA
USE OF TOBACCO PRODUCTS ON SCHOOL PREMISES	ADC
USE OF TOBACCO PRODUCTS ON SCHOOL PROPERTY BY STAFF MEMBERS	GBED
VANDALISM	ECAC
VENDOR RELATIONS	DJG
VISITORS TO THE SCHOOLS	KI
VOCATIONAL DRESS CODE	JICAA
VOLUNTEERS	IJOC
VOTING METHOD	BEDF
WELLNESS POLICY FOR PK-12	EFD
WORKFORCE DIVERSITY POLICY	GBAA